

16/09/2019

WEDDINGS AND SPECIAL EVENTS  
AT  
VILLA LÀRIO – LAKE COMO  
PRICES & CONDITIONS 2020

## SPECIAL EVENTS AT VILLA LÀRIO

- VILLA LÀRIO IS AN EXCLUSIVE PROPERTY WHICH EXTENDS OVER 2 ACRES OF PRIVATE GARDENS DIRECTLY ON LAKE COMO WITH A 200 METER WATER FRONT WITH PRIVATE PIER AND LAKE ACCESS, INFINITY POOL, BELVEDERE, ALL WITH UNIQUE PERSPECTIVES ON THE LAKE
- OUR SUITES ARE LOCATED IN FOUR DIFFERENT CONSTRUCTIONS:
  - **VILLA BIANCA** WITH FOUR SUITES (INCLUDING TWO DOUBLE SUITES), THE RECEPTION AND RESTAURANT WITH ITS PANORAMIC TERRACE
  - **PAVILION**, AN INDEPENDENT VILLA WITH TWO BEDROOMS EN SUITE, LARGE SALON, PRIVATE TERRACE, EXCEPTIONAL VIEW
  - **GARDEN SUITE**, AN INDEPENDENT SUITE IN THE HISTORICAL GARDENS BY THE LAKE
- DIRECTLY IN THE CEDAR GARDENS BY THE LAKE, YOU WILL FIND **IL PALAZZO** A XIXTH CENTURY CLASSICAL VILLA WITH AN IMPRESSIVE LOGGIA AND TERRACE. **IL PALAZZO** IS USED FOR RECEPTIONS AND WILL BE PART OF HEFTY RESTRUCTURATION TO OFFER CLIENTS ANOTHER UNIQUE PERSPECTIVE ON THE LAKE.
- YOUR EVENT, RECEPTION OR PARTY CAN BE ORGANIZED IN DIFFERENT PARTS OF THE PROPERTY. WE ARE EAGER TO RESPECT THE SERENITY AND PEACEFUL STAY OF OUR OTHER GUESTS AND THEREFORE OUR OFFER INCLUDES THE FULL RENTAL OF ALL THE SUITES FOR A **MINIMUM STAY OF TWO NIGHTS** WITH A PRIVATIZATION OF THE PROPERTY FOR THE DAY OF THE EVENT. FOR SMALLER EVENTS (OF UP TO 12 GUESTS), WE HAVE THE PAVILION OPTION WHERE CEREMONY, RECEPTION, DINNER AND PARTY CAN BE ORGANIZED.
- FOR ANY OTHER REQUESTS SUCH AS SPECIAL DINNERS AND SETTINGS, GARDEN AND LAKE PARTY PLEASE CONTACT US.

## FULL ACCOMODATION RENTAL

## ACCOMMODATION AND PRIVATIZATION €14.000

- ACCOMMODATION FOR 18 ADULTS, 5 CHILDREN UNDER 12 AND TWO BABIES FOR 2 NIGHTS
- BREAKFAST INCLUDED FOR ALL RESIDENT GUESTS
- FULL PRIVATIZATION OF THE PROPERTY FOR THE ENTIRE DAY OF YOUR EVENT (NO OUTSIDE GUESTS ALLOWED EVEN IN THE RESTAURANT)
- STAFF ENTIRELY DEDICATED TO YOUR EVENT
- EVENTS CAPACITY – UP TO 80 – 110 PAX. POSSIBILITY TO WORK ON SPECIAL ARRANGEMENTS FOR UP TO 130 PAX
- MINIMUM GUARANTEED GUESTS 45 PAX
  
- TYPICAL EVENT PROGRAM COULD BE AS FOLLOWS:
  - ARRIVAL OF GUESTS BY BOAT ON OUR PIER (OR BY CARS) AND WELCOME DRINKS IN THE GARDENS BY THE LAKE
  - ARRIVAL OF BRIDE BY SPECIAL BOAT IN FRONT OF ALL THE GUESTS (RED CARPET ON PIER)
  - CEREMONY IN THE CEDAR GARDEN'S AND CHAPEL BY THE LAKE
  - FINGER FOOD AND *ANTIPASTO* SERVED AT THE BELVEDERE
  - SEATED DINNER FOR A THREE COURSES MENU IN RESTAURANT AND RESTAURANT TERRACE OVERLOOKING THE LAKE
  - CHEESE AND DESERT BUFFET AND WEDDING CAKE AT THE BELVEDERE (OPTION)
  - POST EVENTS DRINKS AND DANCE MUSIC INSIDE THE RESTAURANT
- POSSIBILITY TO RENT NEARBY VILLAS FOR FAMILY AND FRIENDS AND USE VILLA LÀRIO'S SERVICES AND FACILITIES (ON REQUEST)
- LARGE POSSIBILITIES ON DECORS AND SETTINGS ON THE PROPERTY

## FULL ACCOMODATION RENTAL

## FOOD AND BEVERAGE INDICATIVE COSTS

- *ANTIPASTO* WITH 4 HOME MADE FRESH MINI ITALIAN APPETIZERS AND 3 COURSES MENU (MINIMUM PAYING GUESTS 45 PAX) FROM 130 EUR PP
- CHILDREN AND STAFF MENU 50 EUR PP
- WELCOME DRINKS BUFFET 20 EUR PP
- SELECTION OF CHEESES BUFFET 10 EUR PP
- FRESH FRUIT BUFFET 8 EUR PP
- SMALL CAKES BUFFET 10 EUR PP
- WEDDING CAKE OF OUR SELECTED PASTICCERIA 12/20 EUR PP
- EVENT WINES – PROSECCO/WHITE/RED (BASE 1 BOTTLE PP) 35 EUR PP
- EXTRA BOTTLES (EACH) 35 EUR PP
- AFTER DINNER DRINKS (BASE 2 DRINKS PP) 30 EUR PP
- EXTRA DRINKS (EACH) 15 EUR PP
- FAREWELL BRUNCH FROM 60 EUR PP

#### **FULL ACCOMMODATION RENTAL INCLUDES:**

- ACCOMMODATION OF ALL SUITES FOR TWO NIGHTS
- FULL PRIVATIZATION THE DAY OF THE EVENT (NO OUTSIDE CLIENTS ALLOWED ON THAT DAY)
- VILLA LÀRIO EVENTS COORDINATOR
- VILLA LÀRIO RESTAURANT AND STAFF UNDER LEADERSHIP OF CHEF TAMBURRINO
- FOOD TASTING FOR THE COUPLE
- ARRIVAL OF BRIDE BY BOAT FROM AND TO VILLA LÀRIO (SUBJECT TO WEATHER CONDITIONS)
- PRIVATE PARKING (UP TO 40 CARS)
- POOL AND POOL GARDEN (DAY HOURS)
- ACCESS TO ALL PARTS OF THE PROPERTY
- USE OF PRIVATE DOCK AND LAKE FRONT
- POSSIBILITY TO HAVE A CIVIL CEREMONY ON THE PROPERTY WITH THE LOCAL MAYOR

#### **NOT INCLUDED:**

- CEREMONY CHAIRS AND SETTINGS
- TENT AND EXTRA EQUIPMENT RENTAL, DELIVERY AND SETTING AS REQUIRED
- FLOWERS DECORATION
- MUSIC ENTERTAINMENT OR DJ (AND SIAE TAX)
- PHOTOGRAPHER/VIDEOGRAPHER
- BOAT PHOTO SHOOTINGS ON REQUEST
- BOATS OR TAXI TRANSFERS
- TOWN HALL FEE FOR CIVIL CEREMONY
- CIVIL CEREMONY TRANSLATOR (AS REQUIRED)
- WEDDING CAKE AND BUFFET
- CHEESE AND DESERT BUFFET
- SPECIAL REQUESTS (EXTRA NIGHTS, WARM UP DINNER, BOAT TOURS AND OTHER EXCURSIONS, BABY SITTERS, ETC..)
- IVA 10% OR 22% AND CITY TAXES

## CONFIDENTIAL EVENTS OFFER – PAVILION VILLA RENTAL

ACCOMODATION FORFAIT € 4.500

- ACCOMMODATION FOR 4 ADULTS FOR 2 NIGHTS IN PAVILION VILLA
- BREAKFAST INCLUDED FOR RESIDENTS GUESTS
- POSSIBILITY TO ORGANIZE AN EVENT FOR UP TO 12 PEOPLE ON PAVILION TERRACE AND/OR INSIDE THE SALON
- PARTIAL PRIVATIZATION OF THE BELVEDERE FOR DRINKS AND CEREMONY

## FOOD AND BEVERAGE

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|---|-----------------|
| • <i>ANTIPASTO</i> WITH 4 HOME MADE FRESH MINI ITALIAN APPETIZERS AND 3 COURSES MENU (MINIMUM PAYING GUESTS 12 PAX) | FROM 130 EUR PP |
| • CHILDREN AND STAFF MENU   | 50 EUR PP       |
| • WELCOME DRINKS BUFFET   | 20 EUR PP       |
| • SELECTION OF CHEESES BUFFET   | 10 EUR PP       |
| • FRESH FRUIT BUFFET  | 8 EUR PP        |
| • SMALL CAKES BUFFET  | 10 EUR PP       |
| • WEDDING CAKE OF OUR SELECTED PASTICCERIA  | 12/20 EUR PP    |
| • EVENT WINES – PROSECCO/WHITE/RED (BASE 1 BOTTLE PP)   | 35 EUR PP       |
| • EXTRA BOTTLES (EACH)  | 35 EUR PP       |
| • AFTER DINNER DRINKS (BASE 2 DRINKS PP)  | 30 EUR PP       |
| • EXTRA DRINKS (EACH)   | 15 EUR PP       |
| • FAREWELL BRUNCH   | FROM 60 EUR PP  |

#### **PAVILION RENTAL INCLUDES:**

- ACCOMMODATION IN PAVILION FOR TWO NIGHTS (4 ADULTS WITH ONE CHILD OR BABY)
- ORGANIZATION OF A SMALL EVENT IN PAVILION OR PAVILION'S PRIVATE TERRACE
- PARTIAL PRIVATIZATION OF THE BELVEDERE FOR DRINKS AND CEREMONY
- VILLA LÀRIO RESTAURANT AND STAFF UNDER LEADERSHIP OF CHEF TAMBURRINO
- USE OF PAVILION FOR DINNER AND AFTER DINNER ENTERTAINMENT
- VILLA LÀRIO EVENT COORDINATOR
- PRIVATE PARKING ( UP TO 40 CARS)
- POOL AND POOL GARDEN (DAY HOURS)
- ACCESS TO ALL PARTS OF THE PROPERTY FOR RESIDENT GUESTS
- USE OF PRIVATE DOCK AND LAKE FRONT
- POSSIBILITY TO HAVE A CIVIL CEREMONY WITH THE LOCAL MAYOR

#### **NOT INCLUDED:**

- CEREMONY CHAIRS AND SETTINGS
- TENT AND EXTRA EQUIPMENT RENTAL, DELIVERY AND SETTING AS REQUIRED
- FLOWERS DECORATION
- MUSIC ENTERTAINMENT OR DJ (AND SIAE TAX)
- PHOTOGRAPHER/VIDEOGRAPHER
- BOAT PHOTO SHOOTINGS ON REQUEST
- BOATS OR TAXI TRANSFERS
- TOWN HALL FEE FOR CIVIL CEREMONY
- CIVIL CEREMONY TRANSLATOR (AS REQUIRED)
- WEDDING CAKE AND BUFFET
- CHEESE AND DESERT BUFFET
- SPECIAL REQUESTS (EXTRA NIGHTS, WARM UP DINNER, BOAT TOURS AND OTHER EXCURSIONS, BABY SITTERS, ETC..)
- IVA 10% OR 22% AND CITY TAXES

## 2020 WEDDING AND SPECIAL EVENTS AT VILLA LÀRIO TERMS & CONDITIONS

- CHECK-IN/CHECK-OUT FOR RESIDENT GUESTS: 3:00 PM / 11:00 AM
- EACH SUITE WILL ACCOMMODATE 2 ADULTS PER BEDROOM PLUS ONE CHILD UNDER 12 OR ONE BABY IN BABY COT
- BREAKFAST IS INCLUDED FOR RESIDENTS AND MAY BE SERVED TO NON RESIDENT GUESTS SUBJECT TO EXTRA CHARGE (€25/PP)
- VILLA LÀRIO'S CONCIERGE, PARKING, TRANSIT, BREAKFAST AND USE OF FACILITIES COULD BE ALLOWED TO NON-RESIDENTS SUBJECT TO EXTRA CHARGE
- THE PROPERTY WILL REMAIN OPEN TO THE PUBLIC THE DAY BEFORE THE MAIN EVENT AND THE DAY AFTER (NOT DURING THE DAY OF THE EVENT)
- EVENT DELIVERIES AND SETTINGS WILL BE INITIATED AND TAKE PLACE ON THE DAY OF THE EVENT ONLY
- THE EVENT WILL BE ORGANIZED USING EXISTING VILLA LÀRIO'S FURNITURE , IN PARTICULAR IN THE RESTAURANT AREA AND OUTSIDE TERRACE
- EXTRA EQUIPMENT WILL BE ORDERED AS REQUIRED (CEREMONY CHAIRS, TENT, ADDITIONAL TABLES, PLATES, GLASS, KITCHEN EQUIPMENT ETC...). NORMAL RENTAL, DELIVERY AND SETTING COSTS WILL BE CHARGED
- THE POOL AREA MAY NOT BE USED AS AN EVENT SETTING
- NO TENT, DANCE FLOOR OR STRUCTURE MAY BE SET ON GRASS AREA BEFORE THE RESTAURANT TERRACE
- NO OUTSIDE CATERING ALLOWED
- OUTSIDE SUPPLIERS (SUCH AS FLOWERS SUPPLIERS, WEDDING CAKE SUPPLIER, EXTRA EQUIPMENT, BOAT OR TAXI TRANSFERS, MUSICIANS, DJ, LIGHTS OR ELSE) WILL BE SELECTED, APPOINTED AND MONITORED THROUGH VILLA LÀRIO EVENT COORDINATOR
- UNLESS AGREED AND ORGANIZED IN ADVANCE NO STORAGE FACILITY OR ASSISTANCE IS AVAILABLE TO OUTSIDE SUPPLIERS
- ANY SPECIAL REQUEST SHOULD BE DISCUSSED AND AGREED BEFOREHAND WITH VILLA LÀRIO EVENT COORDINATOR



## 2020 EVENTS PROPOSALS

### DRINKS POLICY

- OUR WINES PROPOSAL IS BASED ON A FINE SELECTION OF PROSECCO (WHITE AND ROSÉ), RED AND WHITE WINE WHICH COULD BE SERVED THROUGHOUT THE EVENT
- FOR BUDGET PURPOSES AND BY EXPERIENCE WE RETAIN ONE BOTTLE PER PERSON GLOBALLY FROM THE BEGINNING UNTIL THE END OF THE EVENT WITHOUT DIFFERENTIATING BETWEEN PROSECCO, WHITE OR RED WINE
- ANY EMPTY OR OPEN BOTTLE WILL BE COUNTED AND CHARGED AT THE END OF THE EVENT
- FOR THE WHOLE OR PART OF YOUR CONTINGENT OF BOTTLES YOU CAN SELECT ANY OTHER WINES FROM OUR WINE PRICE LIST. IN SUCH A CASE YOU WILL BE CHARGED ONLY EMPTY OR OPEN BOTTLES
- YOU MAY REQUEST ANY OTHER WINES OF YOUR CHOICE WHICH, SUBJECT TO CONFIRMATION AND PRICE, WE WILL SUPPLIED BY US. IN SUCH A CASE YOU WILL BE CHARGED THE WHOLE OF THE CONTINGENCY ORDERED AND TAKE HOME ANY EXCESS
- NO SELF PROVIDED WINES OR ALCOHOLS ARE ALLOWED ON THE PROPERTY UNLESS AGREED IN ADVANCE AND SUBJECT TO A CORK FEE
- **WELCOME DRINKS BUFFET** COST INCLUDES NATURAL AND SPARKLING WATER, SOFT DRINKS FOR CHILDREN, JUICES, APEROL FOR SPRITZ AND MIXED FOR BELLINI, SETTING AND SERVICE IN ANY PART OF THE PROPERTY
- AFTER DINER DRINKS ARE SIZED ON THE BASIS OF 2 DRINKS/PP AND OFFER A SELECTION OF GIN, VODKA, WISKEY, RHUM AND MIXERS. ANY OPEN BOTTLES OF WINES OR DRINKS OF THE DAY WILL BE ALSO MADE AVAILABLE ON THE AFTER DRINK BUFFET. THE SELECTION OF DRINKS WILL BE AGREED AND SIZED BEFORE THE EVENT
- AFTER DINER DRINKS BUFFET WILL BE SET IN THE RESTAURANT AREA AND WILL BE SERVICED UNTIL 1:30 AM AND LEFT AVAILABLE UNTIL THE END OF THE EVENT
- BEERS WILL BE CHARGED ACCORDING TO OUR COCKTAIL LIST. ANY REQUEST TO INCLUDE REGULAR BEER OR SPECIAL BREW SHOULD BE DISCUSSED AND AGREED IN ADVANCE
- WATERS, REASONABLE AMOUNT OF SOFT DRINKS, MIXERS, COFFEE INCLUDED

## 2020 EVENTS PROPOSALS MUSIC POLICY

- SUBJECT TO COMPLYING WITH REASONABLE SOUND LEVELS, VILLA LÀRIO PROPERTY OFFERS MANY POSSIBILITIES TO ORGANIZE AND ENJOY MUSIC THROUGHOUT YOUR EVENT
- AS FOR ANY SETTINGS DURING AN EVENT, WE DO PAY ATTENTION TO ENSURING THAT THE MUSIC SETTINGS ARE IN LINE WITH THE GENERAL ESTHETIC OF AN EVENT WITHIN VILLA LÀRIO. WE ALERT AGAINST OVERSIZED EQUIPMENT/STANDS OR ACOUSTIC SPEAKERS WHICH MAY NOT FIT THE SPACE
- ACOUSTIC AND REASONABLE ELECTRIFIED MUSICIANS CAN PLAY OUTSIDE IN THE GARDENS UNTIL 11:30 PM
- AFTER THAT TIME, DJ MUSIC CAN BE SET INSIDE THE RESTAURANT AREA FOR THE AFTER DINER DANCING. WE WILL REQUIRED THE RESTAURANT DOORS TO BE MAINTAINED CLOSED AS FROM 12:30 AM. WE RESERVE THE RIGHT ANYTIME DURING THE EVENT TO MONITOR SOUND TO ACCEPTABLE LEVEL
- VILLA LÀRIO CAN ASSIST IN THE SELECTION OF JAZZ OR OTHER BANDS, MUSICIANS OR SINGER(S) AND DJ.
- NORMAL MUSIC TAX WILL BE ADDED TO YOUR FINAL BILL

## 2020 EVENTS PROPOSALS TERMS & CONDITIONS

### BUDGET AND PAYMENT POLICY

- IF YOU ARE INTERESTED WE WOULD BE PREPARING AN ESTIMATE BUDGET TO BE AGREED AND SERVE AS A BASIS OF YOUR CONFIRMATION OF YOUR EVENT AND THE RESERVATION OF THE SUITES AND THE PROPERTY
- THE ESTIMATE BUDGET WILL BE ADJUSTED CLOSER TO THE EVENT AND AFTER THE EVENT IN ACCORDANCE TO ACTUAL CONSUMPTION AND ADD-ONS
- THE NUMBER OF GUESTS MAY BE ADJUSTED UP UNTIL 1 MONTH BEFORE THE EVENT DAY FOR FINAL BUDGET PURPOSES
- THE ESTIMATE BUDGET AS AGREED WILL BE SUBJECT TO THOSE TERMS & CONDITIONS
- UPON RESERVATION WE WILL REQUIRE THE DOWN PAYMENT OF 40% OF THE TOTAL ESTIMATE BUDGET VIA WIRE TRANSFER
- 45% OF THE TOTAL BUDGET SHALL BE SETTLED TWO MONTHS BEFORE THE EVENT WITH CREDIT CARD PRE-AUTHORIZATION FOR THE BALANCE
- AT CHECK OUT THE BUDGET WILL BE UPDATED WITH ANY FINAL NUMBERS AND EXPENSES AND THE BALANCE WILL BE SETTLED WITH CREDIT CARD ON CHECK-OUT
- UNLESS AGREED OTHERWISE ANY EXTRA ROOMS OR COSTS INCURRED DURING THE STAY MAY BE SETTLED DIRECTLY BY YOUR GUESTS
- WE CAN ISSUE INVOICES ON REQUEST